

Sioux Falls School District Rotational Travel Agreement Form

This form along with an initial \$300 non-refundable deposit is due by Friday, May 31, 2024.

Please join us for an information meeting regarding the Nashville Trip on Tuesday, April 30, 2024 at 7:30pm in the Black Box Theatre.

For complete SFSD student travel policies see school board policy and regulations JJH and JJH-R
<https://quorum.sparqdata.com/Public/File/siouxfalls?file=594b1dc9-b0f2-46bd-807c-2007a59632d2>
<https://quorum.sparqdata.com/Public/File/siouxfalls?file=8018bae1-58d7-43de-a06b-bbd73f1732d0>

All participating Students must submit:

- waiver of liability form - included in this document
- parent acknowledgement of extra travel insurance or cancellation programs, available through the travel company - included in this document
- acknowledgement of cost, payment responsibilities, refund policies - included in this document
- a signed parent/guardian consent - included in this document
- annual “Activities Participation Packet” which includes the medical release form - see school activities principal to confirm the packet is completed
- travel company specific registration information which can be found on the My Gateway website – will be provided at the meeting on April 30

Waiver of Liability and Indemnification

I hereby agree to indemnify and hold harmless the Sioux Falls School District from any and all liability for damage done by my child to the hotel properties, or any other facility used during the tour, including the buses or vehicles used to transport tour members to and from various sightseeing attractions and concert venues. I understand that full responsibility for damages, if such damages are incurred, rests entirely upon the participant and their parent/guardian.

I hereby expressly waive and release the Sioux Falls School District, its agents, representatives, and employees, from any and all claims for damages or personal injury arising out of injuries, illness, or damages suffered or incurred and agree to abide by all policies, regulations, and recommendations of the tour.

Pursuant to school board policy, any deposits, purchases, or payments that are lost and unrecoverable from any third party due to cancellation or other reasons will not be refunded.

If an airline, bus company, or other third party adds a fuel or security surcharge, those costs will be passed on to the participants and I agree to pay a share of these costs. The Sioux Falls School District will not be responsible for any losses due to inclement weather or schedule problems with airlines and transportation companies.

I have read and agree to the waiver of liability

Student Initials_____

Parent Initials_____

Travel Insurance

Two optional travel insurance plans are available through Gateway for an additional fee. Passengers that wish to insure their individual tour package can find information on My Gateway. Gateway must receive the passenger's premium payment at any time before the final payment or the insurance payment due date, whichever comes first.

I have been informed of extra travel insurance or reimbursement plans offered by Gateway. I am aware that this cost is optional and above the cost of the trip. I understand this is a private contract between me and the travel company or insurance company and in no way involves the Sioux Falls School District. If no insurance policies are offered through the travel company, I understand that it is recommended that I find outside, privately-offered travel insurance.

I have read and understand the travel insurance options

Student Initials_____

Parent Initials_____

Payment Policies

From School Board Policy JJH:

- ❑ *The Superintendent/Designee is authorized to cancel any student trip outside of the District due to unsafe or unforeseeable conditions. In the event of a cancellation for any reason, the Sioux Falls School District is not responsible for any non-refundable amounts paid to third parties.*

School Board Policy Regulations JJH-R:F-G

F: Initial Deposit

- ❑ *When the Student Approval Forms are due, an initial \$300 deposit is also due. The deposit may exceed \$300 when required by the travel company. Fundraising opportunities will be provided prior to the date of the required deposit.*
- ❑ *Any payments made to the travel company on behalf of the student become non-refundable in accordance with the provisions in the agreement with the travel company. These provisions may vary slightly by company, schedule, and destination.*

G: Trip Costs and Fundraising Opportunities:

- ❑ *The maximum per-student cost for a single Music Rotational Travel activity shall not exceed \$1,710 in fy24.*
- ❑ *Students are expected to fulfill the total cost of the trip, either through additional fundraising or by other means.*
- ❑ *Fundraising opportunities must be made available for students to raise their entire share of the costs, including the initial deposit.*
- ❑ *If the student has made every effort to participate in fundraising activities, but is still unable to raise the full amount, or if the student experiences extenuating circumstances, the family may apply for need-based financial assistance. The application must be made in writing to the principal at least one week prior to the next payment deadline. The application must include documentation of fundraising efforts and/or details of the extenuating circumstances that are a factor. A parent/guardian signature is required on the application. Building administration will determine approval of financial assistance with funds coming from the music group's parent organization.*
- ❑ *Students who do not make scheduled payments and do not utilize the fundraising activities may be excluded in the travel roster at the discretion of building administration.*
- ❑ *Monies raised by fundraising activities for the purpose of Music Rotational Travel will be kept in the school's trust and agency account. Transfers will be made to district accounts as payments are made to contracted travel agents.*

Payment Plan - \$1600 Total	Due Date
Initial non-refundable Deposit: \$300	May 31, 2024
Payment 2: \$500	August 23, 2024
Payment 3: \$200	September 20, 2024
Payment 4: \$200	October 18, 2024
Payment 5: \$200	November 15, 2024
Payment 6: \$200	December 20, 2024

Services are subject to cancellation by Gateway Music Festivals & Tours, Inc. (hereinafter "Gateway") if payments are not received by their due dates. If Gateway has not received payment in full 45 days prior to departure, Gateway reserves the right to cancel all arrangements and withhold all payments made. All payments

must be made in United States currency. **Checks shall be made payable to Jefferson Choirs.** Jefferson High School will make payments to Gateway.

I understand participation in music rotational travel is optional. I am committing to participate in the JHS Advanced Choir Trip to Nashville on March 12-16, 2025 with a total cost of \$1600.00 and my \$300 deposit is enclosed with this document.

Fundraising balance to be used from CutTime Account Amount: _____
(please attach a printout of your CutTime statement to this form)

Payment by Check Check Number: _____ Amount: _____
(checks must be made payable to Jefferson Choirs;
please include student name and Nashville Trip in the memo line)

I have read the due dates of payments above and commit to paying those on time.

Student Initials _____

Parent Initials _____

Consent to Travel

I (student **print** name) _____ hereby sign and understand that I am committing to participating in the *JHS Advanced Choir Trip to Nashville, TN on March 12-16, 2025* and agree to abide by all of the above obligations and policies regarding this commitment.

Signature: _____ Date: _____

I (parent/guardian **print** name) _____ hereby sign and understand that as a parent/guardian of student, I am committing to my child's participation in the *JHS Advanced Choir Trip to Nashville, TN on March 12-16, 2025* and agree to abide by all of the above obligations and policies regarding this commitment.

Signature: _____ Date: _____

Student's ID number _____

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